

**Woodend Arts (WA) and  
**sound**, North East Scotland's festival of new music**

**Title: Education and Outreach Officer (s)**

Following successful applications for 2-year flexible funding from Creative Scotland, Woodend Arts (WA) and **sound** are seeking to appoint education and outreach officers. These posts are being advertised jointly as **sound** and WA are both based in the Woodend Barn in Banchory, and as such will probably interest a single candidate. These part-time posts will support WA (approx. 60% of the time) and **sound** (approx. 40% of the time). The posts will involve approximately 10-12 hours per week working for WA and 6-8 hours per week working for **sound**.

### **Background information**

#### Woodend Arts (WA)

WA runs Woodend Barn in Banchory as a multi-arts venue, offering dance, theatre and music events and workshops. It also houses the Lang Byre Gallery which organises art exhibitions and workshops.

WA's vision is to be valued locally and nationally as a vital, rural hub of creativity, widening access to culture in North East Scotland.

This will be achieved by:

- Delivering an innovative, diverse programme;
- Collaborating with a broad range of partners;
- Encouraging participation in the arts.

In order to:

- Enrich the quality of life of local communities;
- Enhance North East Scotland's cultural offering and reputation.

At the present time, WA offers art workshops in partnership with the Lang Byre Gallery committee, and offers one-off schools workshops in art, music or dance when the opportunity arises. It has recently embarked on a programme of outreach performances in other villages.

Email: [mail@woodendbarn.co.uk](mailto:mail@woodendbarn.co.uk)

Web: [www.woodendbarn.c.uk](http://www.woodendbarn.c.uk)

#### sound

**sound** is North East Scotland's festival of new music, driven by the passion to make new music more accessible to audiences of all ages and backgrounds. It embraces a network of local organisations to produce a varied programme of events exploring new music, appealing to a wide variety of tastes and encouraging people to discover new sounds and widen their musical horizons.

**sound** takes place in October/November each year, over a period of 3-4 weeks. It organises schools workshops and events for the local community, which aim to enable children as well as local amateur and professional musicians to work with visiting musicians and composers.

Email: [info@sound-scotland.co.uk](mailto:info@sound-scotland.co.uk)

Web: [www.sound-scotland.co.uk](http://www.sound-scotland.co.uk)

## **Key Tasks**

- To build on existing outreach and education activities and create a coherent outreach and education programme for both **sound** and WA, pursuing aims identified through both organisation's business plans and supported by Creative Scotland e.g. with local authorities, local communities, partner organisations..
- To work in partnership with WA affiliate organisations and create partnerships with groups and individuals from the local community to further the above aims.
- To organise education and outreach activities, performances and workshops to deliver the outreach and education programmes in collaboration with the WA programme coordinators and the **sound** festival director.
- To find funding to support the programmes and ensure their sustainability.

## **Required Experience**

- Background in the arts sector, ideally in a similar post.
- Experience of working with local community organisations/groups and local councils.
- Initiating and running projects.
- Working as part of a team.
- Excellent interpersonal skills
- Computer and IT literate
- Fundraising.

## **Desirable Qualities/skills**

- Ability to prioritise tasks and work under pressure.
- Excellent verbal and written communication skills.
- An interest in new music and in the wider arts generally.
- Knowledge of digital social media
- Full clean driver's licence

## **Conditions of Employment**

Hours: approximately 10-12 hours/week for WA and approximately 6-8 hours/week for **sound**  
Rate of pay: dependent on experience, in the range £10 to £12.50p per hour.

The posts are likely to be offered initially as fixed-term one-year or freelance contracts (one contract with WA and one contract with **sound**); it is our aim that these contracts will be extended for a second year subject to satisfactory performance and confirmation of funding. Our long-term aspiration would be to have a permanent post if funding can be found.

**Letters of application accompanied by a CV should be e-mailed to:** [fiona@sound-scotland.co.uk](mailto:fiona@sound-scotland.co.uk) and [fiona@woodendbarn.co.uk](mailto:fiona@woodendbarn.co.uk).

If any material needs to be posted, the address is:

Fiona Robertson  
Woodend Barn  
Banchory  
AB31 5QA

CVs should include two referees. Please advise if you are NOT happy for us to contact your referees without your further approval.

The closing date for applications is 5pm on Monday 28<sup>th</sup> February and interviews will take place in the week of the 7<sup>th</sup> March. Please advise your availability for interview during that week in your letter of application.